



STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
Division of Construction Management

770 Washington Avenue, Suite 444  
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Montgomery, Alabama 36130-1150  
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Robert Bentley  
Governor

Bill Newton  
Acting Finance Director

Frank Barnes  
Director

September 2, 2016

**TO: ALABAMA COUNTIES AND MUNICIPALITIES**

**FROM: KATHERINE LYNN, ASSISTANT FINANCE DIRECTOR, *Katherine Lynn***  
**FRANK BARNES, DIRECTOR, CONSTRUCTION MANAGEMENT, *Frank Barnes***

**SUBJECT: ACT 2015-308 – CONSTRUCTION INDUSTRY CRAFT TRAINING FEES**

On June 3, 2015, Governor Robert Bentley signed Act 2015-308 creating a Construction Industry Craft Training (CICT) program to be administered by the Alabama Craft Training Board for the purpose of funding training programs for the development of a quality workforce to support the construction industry in the State of Alabama. The full text of Act 2015-308 is available on the Secretary of State's website at <http://arc-sos.state.al.us/PAC/SOSACPDF.001/A0010945.PDF>. A summary of the act is provided below:

**Summary**

- The CICT program shall be funded from fees collected from any county, city, town or other political subdivision of the state that issues non-residential construction building permits.
- The fee shall be equal to one dollar (\$1.00) for every one thousand dollars (\$1000.00) of construction authorized.
- The fee shall apply to any non-residential building permit issued after October 1, 2016.
- Specifically excluded from the collection of fees are any licensed home builder, as defined in Chapter 14A of Title 34, Code of Alabama 1975; any subcontractor working on a residential construction site including renovations to any residential structure; or any person or entity specifically exempt under Chapter 14A of Title 34, Code of Alabama 1975, except for subdivision (3) of Section 34-14A-6, Code of Alabama 1975.
- The fees shall be collected by the entity issuing the non-residential construction building permit and shall be remitted monthly to the Department of Finance, Division of Construction Management. The fee shall be based on the total sum of the construction cost of all non-residential building permits issued by the entity on or after the first day of the month and up to the last day of the month. The fee shall be remitted to the Division of Construction Management by the 20<sup>th</sup> day of the month following the issuance of the permits.
- The fees shall be remitted electronically. Checks and money orders will not be accepted. A link for submitting the electronic payment will be available on the Division of Construction Management's website ([www.bc.alabama.gov](http://www.bc.alabama.gov)) after October 31, 2016.

- Entities that do not issue nonresidential building permits should complete the attached declaration and submit one original by mail to the Division of Construction Management, P.O. Box 301150, Montgomery, AL 36130-1150, before November 1, 2016. The original will be maintained on file for verification of compliance with the act.

If you have any questions, please contact the Division of Construction Management at 334-242-4082.

**CERTIFICATION OF NON-APPLICABILITY  
OF CONSTRUCTION INDUSTRY CRAFT TRAINING FEE**

I certify that \_\_\_\_\_ shall not be collecting any fees  
Name of Municipality/County  
for non-residential permit fees from October 1, 20\_\_\_\_ to September 30, 20\_\_\_\_ and shall not be  
remitting any Construction Industry Craft Training fees to the Division of Construction Management  
for the time period specified.

The entity also certifies that should any non-residential permits be issued during the time period  
specified that the entity understands that it is fully responsible for complying with Act 2015-305.

Certified by: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Official's Printed Name & Title

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Seal